

Conference Registration & Sponsorship

Part 1 of 3

Skip the paperwork and the waiting; secure your registration online NOW. Visit [PTRA.org](https://ptra.org) and click on the Annual Conference menu on the homepage. You can pay via credit card. To register via mail, please complete the forms below in their entirety.

Registration Fees

Early bird fees will be available through January 12, 2024. Beginning January 13, 2024, standard registration fees will apply.

Cancellation policy: Conference registration cancellations received on or before February 1 will receive a full refund, minus a \$100 administration fee. Cancellations received between February 2 and March 31 will receive a 50% refund, minus a \$100 administration fee. No refunds will be issued after March 31. Cancellations must be in writing and emailed to ptrahq@ptra.org.

Attendee Information

Attendee Name _____ CPMR CSP

Company _____

Address _____

City _____ State/Prov. _____ Zip/Postal Code _____

Phone _____ Email _____

Emergency Contact _____ Phone _____

CHECK ALL THAT APPLY

Member Non-Member Rep Manufacturer Other

Will you be attending the Repfabric Training Sessions Sunday on afternoon? Yes No

Will you be attending the First Timers Reception? Yes No

Will you attend the Welcome Reception? Yes No

Will you be participating in RepMIX? Yes No

Will you attend the Closing Banquet? Yes No

Will you attend the Golf Tournament? Yes No Handicap _____

Golf Polo Shirt Sizes Small Medium Large XL XXL XXXL

Performance long-sleeved shirt sizes Small Medium Large XL XXL XXXL

Guest Information

Name _____

Email _____ Phone _____

Will your guest attend the Welcome Reception? Yes No

Will your guest attend the Closing Banquet? Yes No

Will your guest attend the Welcome Brunch? Yes No

Will your guest attend the Golf Tournament? Yes No Handicap _____

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Part 3 of 3

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Prices listed below are per person/item/activity

| Conference Registration Selections | Early Bird (through 1/12/24) | Standard (beginning 1/13/24) | Late/Onsite (beginning 4/15/24) | Total |
|---|--|--|---------------------------------------|-------|
| PTRA Member (includes closing banquet registration) | \$850 | \$1,000 | \$1,500 | |
| Non-Member (includes closing banquet registration) | \$1,300 | \$1,600 | \$2,000 | |
| Guest (includes meals, social events, charity walk, guest daytrip, keynote sessions, closing banquet registration) | \$750 | \$850 | \$850 | |
| Child (Ages 5-18, under 5 is free. Access to social events and meals/no access to sessions.) Childs name(s): _____ | \$100 | \$150 | \$150 | |
| RepMIX Interviewing Booth | \$300 (previous participants) \$600 (1 st time participants, includes 2024 & 2025) | \$300 (previous participants) \$600 (1 st time participants, includes 2024 & 2025) | | |
| Golf (price includes golf, golf cart, tournament fees, boxed lunch, golf games) Additional details regarding the golf tournament can be found on the conference webpage at www.ptra.org . | \$225 | \$225 | NA | |
| PTRA Golf Polo Shirts (indicate size on previous page) <i>Deadline date to order 3/25</i> | \$50 | \$50 | NA | |
| PTRA Long Sleeved Shirt (indicate size on previous page) <i>Deadline date to order 3/25</i> | \$35 | \$35 | NA | |
| Donate to the Lynn Mattis Education Fund Additional options available in online form. | Starting at \$25 | Starting at \$25 | Starting at \$25 | |
| Total of all Fees | | | | |

Payment Information

Register & pay online via credit card at [PTRA.org](https://ptra.org), or mail a check with completed registration form to the address listed below. If paying by check, make checks payable to PTRA in U.S. dollars drawn on a U.S. bank, or by international money order payable in U.S. dollars. \$25 fee for all returned checks. ACH payment details available by request to ptrahq@ptra.org.

Register by phone: 952-564-3051

Register by mail: PTRA, 10700 W Highway 55, Suite 275, Plymouth, MN 55441

Visa MasterCard American Express

Cardholder's Name (as it appears on card)

Amt. to be charged

Credit Card Number

Exp. Date

Security Code (3 or 4 digits)

Authorized Signature

Conference Registration & Sponsorship

Part 2 of 3

PTRA has established a variety of sponsorship opportunities for our 52nd Annual Conference! Our sponsorship program helps ensure the quality of our Annual Conference remains high so that we can continue to provide an incredible experience for all. In addition to our thanks, Annual Conference sponsors receive an array of unique benefits and promotional opportunities.

Reasons to Sponsor

1. Sponsorship *maximizes your exposure* to some of the best representatives and manufacturers the industry has to offer.
2. Increase your *brand visibility* by being a sponsor. Let them know who you are!
3. It *shows your support* of the industry, PTRA and the conference.

All Sponsors will also Receive the Following Recognition

- Logo recognition on signage at conference registration
- Logo recognition on conference related emails
- Logo and company link on conference website
- Verbal recognition during opening remarks.

| Benefit | Benefit Description | 2024 Sponsorship |
|---|--|------------------|
| Hotel Keycard Sponsor (1 available) | • Logo recognition on hotel key cards distributed to PTRA attendees | \$3,000 |
| Name Badge (1 available) | • Logo recognition on all PTRA attendee name badges | \$2,500 |
| Breakout Session | • Verbal recognition at opening session • Logo recognition on signage of breakout session sign • Ability to display materials at breakout session | \$1,000 |
| Exhibitor Table (non-Associate members) | • Draped 6' table • 2 chairs • Tabletop company ID sign • Complimentary attendee email list for Associate members (sent approx. 30 days prior to the conference) | \$1,000 |
| Exhibitor Table (Associate members) | • same as above | FREE |
| Closing Banquet | • Recognition during President welcome / promotion at the closing banquet & signage | \$500 |
| Welcome Reception | • Verbal recognition at Reception • Logo recognition on signage at Reception • Ability to display material on tables at Reception • Logo recognition at each dining table | \$500 |
| Breakfast Sponsor | • Verbal recognition at opening session • Logo recognition on signage at breakfast each day • Ability to display materials at breakfast | \$400 |
| First Timers Reception | • Verbal recognition at Reception • Logo recognition on signage at Reception • Ability to display materials at Reception | \$300 |
| RepMIX Sponsor | • Logo recognition at opening session & signage at event | \$300 |
| President Suite Beverages | • Logo recognition outside suite | \$250 |
| Guest Brunch Sponsorship | • Verbal recognition at brunch • Logo recognition on signage at brunch • Ability to display materials at brunch | \$250 |
| Benefit | Golf Sponsorship Opportunities | Cost |
| Golf Boxed Lunch (1 available) | • Company logo included on lunch napkins or with sticker on boxed lunch | \$750 |
| Golf Cart (4 available) | • Company logo displayed on each golf cart • Opportunity to leave a promotional item in each golf cart for players. (Sponsor is responsible for purchasing promotional item(s) and sending to course prior to tournament) | \$600 |
| Golf Cart Scorecard (1 available) | • Company logo watermarked in each cart scorecard | \$500 |
| Golf Beverage Cart | • Company logo displayed on beverage carts | \$500 |
| Golf Putting Green / Long Putt Competition (1 available) | • Company logo signage near putting green | \$350 |
| Golf Hole Sponsor (18 available) | • Company logo sign at hole • Custom flag at golf hole with company logo | \$300 |

*sponsorship deadline is Monday, March 29

*no refunds honored on any sponsorship opportunities